

## NOMINATIONS ARE NOW BEING ACCEPTED FOR 2012-2013 AAPT OFFICERS/DIRECTORS

AAPT needs you! Now is the time to stand up and be counted. Whether you aspire to a leadership position or are willing to step forward and accept a nomination or nominate someone you feel is qualified to serve as a leader for AAPT, now is your opportunity to be heard. Please follow the procedures outlined below.

1. Candidates shall be recommended in writing to the Nominating Committee Chairperson on the official data sheet (Nomination Form). Individual AAPT members, AAPT chapters, or Board of Director members may make nominations.
2. Nominations are to include:
  - a. Completed official data sheet (Nomination Form).
  - b. Letter from the nominee which shall include a statement, regarding his or hers willingness to serve, reasons for wanting to serve, and goals the nominee wishes to see accomplished if elected.
  - c. The nominee's resume or Curriculum Vitae (CV).
3. Completed forms and letters shall be returned to the Nominating Committee Chairperson.
4. The Nominating Committee shall submit a mail or email ballot, to every active member, which shall consists of the names of the candidates and a brief review of their backgrounds, by April 30, 2012. Members shall return the completed ballots by mail or email in the time prescribed on the ballot.

***Mail nominations to: or e-mail nominations to:***

AAPT Nominations Committee Chair [aapt@pharmacytechnician.com](mailto:aapt@pharmacytechnician.com)  
P.O. Box 1447  
Greensboro, NC 27402 .

What would be expected of you as an Officer or Director?

***President:***

The President shall preside at all meetings. He or she shall appoint all Committees, not otherwise provided for, shall be a member of the Board and shall serve as its Chairperson, shall preside as Chairperson of the House, and shall submit a written annual report at the meeting of the House.

***Vice-President:***

The Vice-President shall be a member of the Board. He or she shall be called upon to perform the duties of the office of the President whenever the President is unable to do so. He or she shall work with the President to learn the duties of the presidency. The Vice-President is responsible for submitting a written annual report at the meeting of the House.

***Secretary:***

The Secretary shall be a member of the Board. He or she is responsible for keeping the minutes of AAPT meetings, for keeping the roll of active members of the Association, and for carefully preserving and filing all reports and papers of every description presented to the Association with special attention being made to any changes in the Constitution and Bylaws. The Secretary shall submit a written annual report at the meeting of the House.

***Treasurer:***

The Treasurer shall be a member of the Board. He or she shall serve as custodian of the Association funds and shall invest and disburse them at the direction of the Board. The treasurer shall serve as Chairperson of the Committee of Finance and shall submit a written annual report at the meeting of the House.

***Directors:***

All Directors shall be members of the Board. They shall act as liaisons to the Board for the Chapters assigned them, and shall submit a written annual report at the meeting of the House.

***ALL NOMINATIONS FOR 2012-2013 OFFICERS / DIRECTORS MUST BE SUBMITTED TO  
THE COMMITTEE CHAIR BY April 16, 2012***